

POSITION APPLIED FOR: _____

Application Form for Employment

Personal

Surname: Mr./Mrs./Miss/Ms.		Fornames in full:		Nationality: Marital Status: Ni No:	
Address: Postcode: Telephone Number: Mobile Number: Email Address:			Next of Kin: Telephone number to contact in emergency: Relationship (ie Mother, Father, Brother etc.)		

Education

Schools attended	Dates From	To	Details of Course Taken	Examination Results/year taken
Further Education (Colleges, Universities etc.)	Dates From	To	Details of Course Taken	Examination Results/year taken
Professional and other relevant qualifications, including membership of professional bodies and/or scientific societies.				
Knowledge of Foreign Languages				
Please outline the skills and experience you have gained through previous employment and any interests which are relevant to your application for this job:				

Employment

Name and Address of Present or Last Employer	Employer's Business	Occupation	Dates From	To	Reason for Leaving/wishing to leave

Brief description of duties and responsibilities		Details of Salary and Other Benefits			
		Notice Required			
Name and Address of PREVIOUS EMPLOYERS (Last employment first)	Occupation and brief description of duties and responsibilities	Dates From	To	Reason for Leaving	Salary
May we contact any of the above employers?		If No, which ones do you not wish us to approach			
Have you previously worked for Steelite International?					
If Yes, where		Position		From To	

General

Have you a current driving licence? Own transport? Any Endorsements?	Details
Have you at any time been convicted of an offence, other than a motoring offence by a court?	Details
Is any court action pending?	
Interests, sports, hobbies?	Clubs, Societies of which you are a member

Additional Information

Information which you feel is relevant:

Name and Address of Two Referees

Where appropriate one of these should be from your present or latest employer which will be approached if you are shortlisted for interview, unless you state otherwise.	
Name Address	Name Address
Occupation Relationship	Occupation Relationship

Declaration

I certify that the details given by myself in this application form are, to the best of my knowledge, true and correct and I understand will form the basis on which any Contract of Employment is issued. In addition, the offer of employment is subject to satisfactory medical review.	
Signed	Date

Referred by someone at Steelite International? Please write their name here _____

Your job application may be kept on file for up to six months. If you have not heard from us within this time, please assume that you have been unsuccessful on this occasion. If you wish to be considered for any future vacancies, please complete another form.

Your privacy is important to us. For a copy of the Company's Privacy Notice which explains how we use the personal data that we collect from job applicants, please visit <https://www.steelite.com/careers>.