

## Job Description

<b>Job Title:</b>	Machine feeder	<b>Grade</b>	1
<b>Department:</b>	Glazing department	<b>Location</b>	<i>Dalehall</i>
<b>Reports to:</b>	Glazing managers	<b>Issue Date</b>	
		<b>Review Date</b>	

### Purpose

To place ware, at the correct rate, onto the spray machines checking for any problems (reporting as necessary to the Machine Supervisor).

In addition to these functions employees are required to carry out such other duties as may reasonably be required.

### Requirements for the job

**Qualifications/Education required:** Ability to understand problems.

**Experience Required:** none

**Specialist Training:** none

### Nature and Scope

**Reporting to:** Machine Supervisor and Glazing Managers

**Managing:** N/A

**Key relationships with:** Machine programmer and labourer, other ware feeders.

### Principle Accountabilities

- To maintain the flow of ware onto the machine, maximising output.
- To take care when handling ware and placing the ware onto the carriers to avoid any damage to either ware or carrier.
- To comply with Health & Safety regulations and maintain a good standard of housekeeping.
- Ensure at all times that the work area is clean, tidy and safe

### Stepping up to the plate

- To carry out all duties within the scope of the Company mission and values and to support and encourage practices to meet this end.

Job Holder	Line Manager
<b>Name:</b>	<b>Name:</b> Steve Wilmore / Steve Barrow
<b>Signed:</b>	<b>Signed:</b>
<b>Date:</b>	<b>Date:</b> 11 June 2014
	<b>Position:</b> Glazing Managers